

## PARENT PAYMENTS ARRANGEMENTS 2021 GRADE 4



Dear Parent/Guardian,

Mackellar Primary School is looking forward to another great year of teaching and learning and would like to advise you of our Parent Payment Arrangements for 2021.

Please find the fee schedule for Grade 4 attached.

Mackellar Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all families.

### Financial Support for Families

Mackellar Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (Please complete the CSEF Application Form if applicable)
- payment plans to ease the burden of lump sum payments
- extension of deadlines for payments where required
- other arrangements by negotiation

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Joanne Pullens (Business Manager) on Ph: 9364 0200.

### Payment Methods

Cash, Credit Card or EFTPOS at the Office

Credit Card over the phone

Credit Card via XUNO (preferred)

### Refunds

Refunds will only be given to parents under the following circumstances:

- a) When the activity has been cancelled by the school, or
- b) On the production of a medical certificate with a written request for a refund. (This is independent of providing a medical certificate for attendance purposes).

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely

Simon McGlade  
School Principal

Vince Scarfo  
School Council President



29-35 Goldsmith Avenue, Delahey VIC 3037  
T (03) 9364 0200 F (03) 9364 0644 E [mackellar.ps@education.vic.gov.au](mailto:mackellar.ps@education.vic.gov.au)

[www.mackellarps.vic.edu.au](http://www.mackellarps.vic.edu.au)

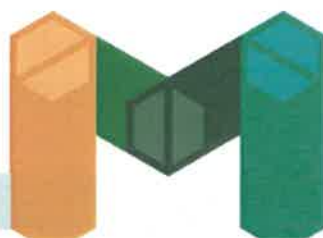
### FEE SCHEDULE – GRADE 4

Please find the itemised list of Essential Student Learning Items and Optional Items for your Grade 4 child/ren. Mackellar Primary School also continues to welcome your voluntary contributions for 2021. **Fees are due by 18th December 2020.** Late payments will be sent a reminder statement in early 2021. Xuno is our preferred options for payments, however, you are able to come into the office to pay if necessary (ensuring Covid restrictions and social distancing are adhered to).

#### ESSENTIAL STUDENT LEARNING ITEMS

Below is a list of items and activities which are essential for your child to learn the standard curriculum. The school typically organises the purchase of these items on your behalf due to the purchasing power of buying in bulk and noting that as we recover the GST portion of the cost we can keep costs low. If you choose to source your own items in lieu of receiving a backpack please notify the office **by 15th November** so we do not order one for your child. If you do not notify us your child will receive a book pack and you will be expected to pay for it.

Essential Student Learning Items	Amount
Grade 4 Book Pack (See Attached List for Breakdown)	\$64
Resilience Journal	\$19
ICT Levy	\$45
* JAMF	\$15
* Reading Eggs	\$13
* Mathletics	\$13
* Sunshine Online	\$2
* Language Nut	\$2
Food Tech Levy	\$30
Ingredients for cooking including milk, eggs, butter, sugar, flour, oats, coconut, noodles, pastry, beef mince, fruit & vegetables, rice paper, chicken, coconut cream, condensed milk, soy sauce, bread crumbs, choc chips, golden syrup, rice, taco shells, mayonnaise, vermicelli, yoghurt, cheese, coconut milk, curry paste, bread, Jam, frozen berries, tuna, cooking oil, ice-cream, salt and pepper, and other items as required	
TOTAL	\$158



**PARENT PAYMENTS ARRANGEMENTS 2021**  
**GRADE 4**



**VOLUNTARY CONTRIBUTIONS**

Mackellar Primary School continues to welcome your voluntary contributions to support our school.

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family			
<p><i>General Voluntary Contributions allows us to fund our school's important priorities for 2021 as well as providing extra resources and services for our students and improving our school environment.</i></p>					

**General Contribution**

Should you wish to make a voluntary contribution we suggest one of the following choices, however you are free to nominate any amount that you wish. Payments can be made on Xuno.

Not Tax Deductible	\$25	\$50	\$75	\$100
--------------------	------	------	------	-------

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

**OPTIONAL ITEMS**

Mackellar Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Amount
Optional camps and excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year via XUNO.	To be advised
<b>TOTAL</b>	<b>\$ To be advised</b>



29-35 Goldsmith Avenue, Delahey VIC 3037  
 T (03) 9364 0200 F (03) 9364 0644 E [mackellar.ps@education.vic.gov.au](mailto:mackellar.ps@education.vic.gov.au)

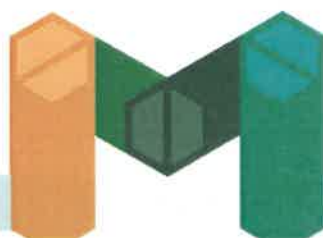
[www.mackellarps.vic.edu.au](http://www.mackellarps.vic.edu.au)

**PARENT PAYMENTS ARRANGEMENTS 2021**  
**GRADE 4**



**Book Pack Breakdown**

PREMIUM WRITER A4 10MM GRAPH BOOK 48PG	2	\$1.30
BEST BUDDIES SCRAP BOOK 64PG 100GSM 330x240MM BOND PAPER	1	\$1.10
PLASTIC ERASER LARGE WITH SLEEVE	2	\$0.50
BOSTIK GLU STIK 35GM	3	\$6.00
INITIATIVE HIGHLIGHTER 2.5MM YELLOW	2	\$1.10
MICADOR COLOURFUN MARKERS PACK 12	2	\$9.70
OFFICE NATIONAL SELFSTICK REMOVABLE NOTES 75X75MM	3	\$1.35
PAPERMATE INKJOY 100 BALLPOINT MEDIUM BLUE	1	\$0.30
PAPERMATE INKJOY 100 BALLPOINT MEDIUM RED	1	\$0.30
FABER CASTELL TRI-GRIP COLOURED PENCILS PACK 12	2	\$4.90
STAEDTLER TRADITION 110 PENCILS HB	12	\$4.80
RULER WOODEN 300MM POLISHED	1	\$0.35
SCHOOL SCISSORS BLUE HANDLE 160MM ROUNDED END	1	\$0.95
MARBIG 2 HOLE PENCIL SHARPENER METAL HAND HELD	1	\$0.50
FOOLSCAP DOCUMENT WALLET BLUE	1	\$0.45
PREMIUM WRITER A4 96PG EXERCISE BOOK 14MM DOTTED THIRDS	4	\$4.40
KLUWELL HOME READING MIDDLE GREEN	1	\$4.25
NAME PENCIL CASE 2 ZIP LARGE 350 X 180MM ASSTD COLOUR OSMER	1	\$2.35
INITIATIVE A4 OFFICE COPY PAPER 80GSM WHITE PACK 500 SHEETS	1	\$4.25
OFFICE NATIONAL INITIATIVE FACIAL TISSUES 2 PLY BOX 200	1	\$1.50
PROTEXT VISUAL ART DIARY	1	\$3.00
MARBIG DISPLAY BOOK REFILLABLE 20 POCKET A4 BLUE	1	\$1.15
ARTLINE FLOW METAL BARREL STYLUS PEN 1.0mm BLUE	1	\$6.50
MOKI TOMMY HEADPHONES BLACK	1	\$8.75
PACKAGING: BTS BAG	1	\$0.00
<b>TOTAL INCLUDING GST</b>		<b>\$69.75</b>



29-35 Goldsmith Avenue, Delahey VIC 3037  
 T (03) 9364 0200 F (03) 9364 0644 E [mackellar.ps@education.vic.gov.au](mailto:mackellar.ps@education.vic.gov.au)

[www.mackellarps.vic.edu.au](http://www.mackellarps.vic.edu.au)

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

