

Car Park Policy

Rationale:

The parking of cars and other vehicles in and around the school grounds is a daily necessity but also raises a number of safety and traffic issues that must be well managed.

Aim:

To ensure that car and vehicle parking in and around the school grounds is orderly, safe and in accordance with the law.

Implementation:

- This policy should be read in conjunction with the Mackellar Primary School Traffic Management Plan.
- The parking of any vehicle inside the school grounds is at the discretion of the principal.
- Pedestrians must not use car parks. They are to use pedestrian gates.
- No person other than a staff member is to drive a vehicle onto the school grounds without prior approval from the principal.
- Vehicles moving beyond designated car parks must abide by the Mackellar Traffic Management Plan including a vehicle staff escort.
- The staff car park is for use by staff members only.
- Written permission may be granted to parents to use the car park by the principal on a case by case basis, where there are significant extenuating circumstances.
- Parents or visitors are required to park in the council managed streets surrounding the school; all council signage and regular road rules apply, including any designated drop-off pick-up areas.
- After school hours, vehicle access to the school, including the staff car park is prevented by locked gates.
- The school reserves the right to install traffic management measures, such as boom gates, to control entry.
- A guideline of parking practices should be mentioned in the school newsletter annually.
- Damage to vehicles parked on school grounds is not covered by the Department of Education insurance.
- Car parking areas are clearly designated with marked parking bays, speed limit signs and general signage displayed in the following areas:
 - Main Carpark (Admin area) – Goldsmith Ave,
 - Supplementary carparks – Goldsmith Ave and OHSC Yeats Drive.

Resources:

- MPS Traffic Management Plan

Evaluation:

- Policy to be reviewed as part of the school's three-year review process

This policy was last ratified by School Council in November 2020

